



## SWITCH KIT

FLIPPING THE SWITCH TO A BETTER BANKING EXPERIENCE

At First Bank of Manhattan, we've made moving your accounts simple and easy! Our switch kit is designed to reduce the number of phone calls and steps you need to take to switch banks by creating forms and letters to assist you with transferring your accounts. Just follow the steps below, and know we are here to help you make the switch!



### SWITCH

Visit one of our 3 convenient locations to open your First Bank of Manhattan & New Lenox account. Our new accounts representative will be happy to assist you find the right products to best fit your needs! We will need each individual on the account present at the time the account is opened.



### COLLECT DETAILS

Gather a previous statement and make a list of automatic payments and deposits. Make sure your old account is active long enough to allow outstanding checks and automatic withdrawals to clear. Stop using your old account and begin using your new First Bank of Manhattan account.



### COMPLETE THE SWITCH

Use our forms to assist in contacting companies and financial institutions that complete your automatic deposits and withdrawals. Close your account at your old financial institution using our convenient close account form.



### FINISHED

Welcome to First Bank of Manhattan & New Lenox! Take advantage of all our great products and services.

## WE CAN'T WAIT TO SEE YOU!

CONTACT OR VISIT US AT ONE OF OUR THREE CONVENIENT LOCATIONS

#### MANHATTAN

550 W. NORTH STREET  
815.478.4611

#### LOBBY HOURS

M-Th, 8:30 am – 5:00 pm  
Friday, 8:30 am – 6:00 pm  
Saturday, 8:00 am – Noon  
Sunday, Closed

#### DRIVE-UP HOURS

M-F, 7:00 am – 7:00 pm  
Sat, 7:00 am – 3:00 pm  
Sun, 9:00 am – 1:00 pm

#### MANHATTAN

230 S. STATE STREET  
815.478.4611

#### LOBBY BY APPOINTMENT

#### DRIVE-UP HOURS

M-F, 8:30 am – 5:00 pm  
Saturday Closed  
Sunday Closed

#### NEW LENOX

836 W. LARAWAY ROAD  
815.462.9201

#### LOBBY ONLY

M-Th, 7:00 am – 5:00 pm  
Friday, 7:00 am – 7:00 pm  
Sat, 8:00 am – 2:00 pm  
Sun, 9:00 am – 1:00 pm

[www.fnmanhattan.com](http://www.fnmanhattan.com)

